HIGH SCHOOL APPLICATION CHECKLIST FOR
ADMISSIONS FOLDER (SAMPLE)

LAST NAME ____________________________ FIRST NAME ______________________

______ Application Received on ______________________

______ Pastor Evaluation

______ Teacher/Principal Evaluation

______ No. 1

______ No. 2

______ For Catholics: Certificate of Baptism

______ Standardized Test Scores

______ Transcript

______ Placement Exam

______ Interview

ADMISSIONS COMMITTEE RESULTS

_____ Clear Admission  _______ No Admission

Conditional Admission:  Pre-Algebra  Language Arts  Reading

☐ No D’s, F’s, NI’s or _______ on June report.

☐ Make-up any/all D’s and F’s in summer school.

☐ Attendance at daily tutorial program in Fall.

☐ Weekly progress reports in Fall.

☐ Submit official transcript by _______

☐ Other ___________________________________________________________

Incomplete.

☐ No D’s, F’s, NI’s or ____________________ on June report.

☐ Submit official transcript by __________________________

☐ Other __________________________________________________________

Notes: ___________________________________________________________

_________________________________________________________________

_________________________________________________________________

INCOMING STUDENT CHECKLIST

Parent/Student Pledge ___________  Emergency Card ______________

_________ Immunization Record  _______ Signature Card

Registration Deposit Paid  Date ______________________

Registration Balance Paid  Date ______________________