**HIGH SCHOOL ACCEPTANCE LETTER**

**(SAMPLE)**

Date: \_\_\_\_\_\_\_\_\_\_\_

Dear Parent/Guardian of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The admissions committee reviewed each applicant in six areas: the placement examination, standardized test scores, student transcripts, behavior grades/comments, evaluations, and interview. Based on the criteria of the admissions process, the admissions committee is very pleased to offer your son/daughter **ADMISSION** to (Sample) High School for the 20\_\_\_\_ - 20\_\_\_\_ academic year.

The next step in the admissions process is completion of the registration packet and payment of the registration deposit to reserve a place in the class. The registration packet is enclosed and must be returned along with the payment of the registration deposit fee ($ ) by **April 1, 20**  and the balance ($ ) by **July 10, 20**  .

Financial aid applications are available in the main office and are due on **\_\_\_\_\_\_, 20\_\_\_\_.**

Congratulations on your achievement. We look forward to a great relationship with you and your family. We are firmly committed to doing everything we can to help our students develop into well-rounded young adults.

With every best wish, I remain,

Sincerely yours in Christ,

Principal

Enclosures